



JBC Tutoring Agreement

This document is to establish the expectations for the tutor as well as the student. Please read the expectations thoroughly before registering for any sessions. There will also be a hard copy we will have you sign at your first session.

Expectations of the tutor:

- The tutor will provide the student extra assistance in their subjects of expertise in a professional and encouraging manner.
- The tutor will not provide answers to homework, quizzes, tests, or projects; but, will guide and encourage the student to understand the material.
- The tutor will be on time for their sessions and will leave when the session is complete.
- The tutor will be respectful of the JBC facility, student, and JBC staff.

Expectations of the student

- The student will bring all materials required for their tutoring session (homework, notes, computer, textbooks, calculator, etc.).
- The student will show up to their session on time and leave when the session is complete.
- The student will do their best to learn from these sessions and improve their skills.
- The student will be expected to engage in their own learning by communicating with the tutor. Don't be afraid to ask questions!
- The student will be respectful of the JBC facility, tutor, and JBC staff.

Expectations of the parent/guardian

- The guardian will stay on JBC property during the session if the student is under the age of 16.
- The guardian will not expect their sessions to continue without confirming with the tutor first.
- The guardian must keep communication with the tutor about cancellations or rescheduling.
- The guardian is responsible for payment for the tutoring sessions.

Tutor Signature: _____

Date: _____

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____